MERCER ISLAND MUNICIPAL COURT COMMUNITY SERVICE VERIFICATION FORM

Defendant:				Court Case #:			
Da	te Impos	sed:	Date Due:	То	tal CSE Hours:		
	Defenda	nt may complete above co	ommunity service ir	lieu of fines.			
 To perform community service for the Municipal Court, you MUST adh Community service hours must be performed at a non-profit agency wincludes most charities, government agencies, public schools, libraries, etc. You must verify the agency is non-profit and you may not receive a service. 					agency with an active 501(c) status. This libraries, parks, food banks, and shelters receive any payment for your community		
	2. The Court will not accept community service performed for a prior or current employer, family members or an agency for which you have management responsibility. This court does not accept communities service hours from online agencies or from agencies in which you must pay a fee to get credit for you hours (some examples of this include, but are not limited to: Terra Research, Community Service He Fast Community Service, American Angel Works, Caffeine Awareness Association).						
	3.	of verification of hours wo	orked (<i>see sample</i> erification letter mus	on reverse sid	ust complete this form <u>AND</u> attach a letter <u>fe</u>) including the dates the services were <u>-profit agency's letterhead</u> and <u>signed</u> by		
ICY	I certify under penalty of perjury under the laws of the State of Washington that						
AGEN	Non – Profit Agency Number (EIN Number):						
FIT	Agency Contact and Title: Address:						
NON-PROFIT AGENCY		re and Printed Name:					
	NOTE TO ORGANIZATION: Please be advised that we may contact you to verify hours & dates of services perfor by this defendant.						
				7.71			
DEFENDANT	in this and tin Signate NOTE 1 fulfill yo	I certify under penalty of perjury under the laws of the State of Washington that (1) I am the defendant in this case; (2) I performed the community service hours at the described non-profit agency on the dates and times described in the attached verification letter. Signature: Date: NOTE TO DEFENDANT: Hours that are filed late, incomplete or that do not have a service verification letter may not fulfill your requirement and may result in a review hearing. False certifications may be grounds for a referral for future criminal charge, contempt of court and/or grounds for a violation of probation.					
		ge, content of court of					
	-		FOR COURT U	SE ONLY			

It is your responsibility to:

1. Contact the agency.

2. Perform the community service within the time limit set by the Court.

3. Submit a completed and signed Community Service Verification Form to the court.

4. Submit a letter of proof from the agency to the court. In order to be accepted by the Court and/or Probation it must have the following:

Written/typed on agency letterhead and must be dated

Include dates of service and actual hours service was performed

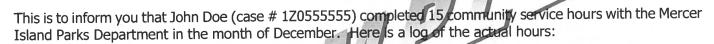
• Include your case number

• Letter <u>must</u> be signed by the same person at the non-profit agency who signed the front of this document

SAMPLE COMMUNITY SERVICE HOURS PROOF LETTER

January 16, 2022

Mercer Island Parks Department 123 Fifth Avenue Mercer Island, WA 98033



12/10 8:00-12:00 4 hours yard work 12/14 1:00-7:00 6 hours assisting with senior center event 12/17 8:00-1:00 5 hours yard work

Mr. Doe was a cheerful and reliable volunteer and we would welcome him back for future events. Should you have any questions, please feel free to contact me at the phone number below or email me.

----*signature*-----

Jane Event Volunteer Coordinator Mercer Island Parks Department (206) 555 5555 JEvent@mercerisland.gov

Mercer Island Court does not endorse any of these agencies; list is provided for information only

21 Acres 21acres.org/get-involved/become-a-vol	425-481-1500 unteer/	HopeLink hopelink.org/take-action/volunt	425-889-7880 <u>eer</u>
St. Vincent de Paul svdpseattle.org/get-involved/	206-767-9975	Jubilee Reach jubileereach.org/volunteer	425-746-0506
Mercer Island Farmers Market	206-235-1185	Friends of Youth friendsofyouth.org	425-869-6490 x 309
Eastside Community Aid Thrift Shop ecathriftshop.o	425-825-1877 org/volunteers.html	Friends of the Trail friendsofthetrail.org	425-831-5486
Washington Trails Association wta.org/get-involved/volunteer	206-625-1367	U-District Food Bank udistrictfoodbank.org/involved	206-523-7060